

Fellowship Committee

This committee coordinates all social and fellowship events of the Meeting.

Committee responsibilities:

- Preparation of coffee/tea and juice after Meeting
- Serve snacks on Sundays
- Provide a light lunch for Business Meetings
- Arrange a potluck for Colorado Regional Meeting when held in Boulder
- Arrange Meeting potlucks – including Christmas Breads, and Easter Potluck
- Assist at welcoming parties for new members
- Assist, if requested, at weddings and memorial services
- If felt appropriate, host up to 3 barbecue potlucks in the summer, each followed by a discussion of a topic important to Meeting
- Facilitate the set up for Extended Family groups

Responsibilities of committee members:

- Attend committee meetings
- Participate in some potlucks and assist at other functions
- Recruit others to assist at potlucks and weekly coffee/tea preparation
- Keep an eye out for new or solitary folks and greet them
- On workdays, participate in cleaning the kitchen as needed
- Shop for supplies
- Clean out the refrigerator/freezer
- Empty the trash, remove items for recycling, do the laundry (kitchen towels, etc.)
- Convener or assigned person, to take notes at meeting and send out minutes
- Develop a yearly budget

Responsibilities of convener or co-conveners:

- Attend monthly conveners' meeting
- Write annual report of committee activities
- Attend Business Meetings
- Develop agenda for committee meeting
- Clerk committee meetings

Size/Tenure

There should be enough members so that no one is overworked. Members should represent a cross-section of the Meeting with respect to age, gender, experience, etc. This is an excellent starting point for new attenders to get to know the Meeting better. Term is indefinite, reviewed annually.

Revised May 2018