

Boulder Religious Society of Friends Meetinghouse Rental Agreement

Renter/Organization: _____

Key Contact Person: _____

Address: _____

Phone: _____ Email: _____

Alternate Contact Person: _____

Phone: _____ Email: _____

This Rental Agreement is made between the Boulder Meeting of the Religious Society of Friends (“Owner”)(“Boulder Meeting”) and Renter. The Boulder Friends Meetinghouse is located at 1825 Upland Ave., Boulder, Colorado (the “Property”). In consideration of the rental payment and performance of the promises set forth herein, Owner rents to Renter that portion of the Property indicated below (the “Premises”).

Worship Hall: _____ Fellowship Hall: _____ Other: _____

Activity/Event: _____

Approximate Number of People Attending: _____ (Max 100)

BFM Committee _____ List on BFM website? Yes No

A: Rental Terms, One-Time Use. Renter’s use of the Premises will be:

Date and time: _____

Renter agrees to pay _____ rental fee for this use.

B. Rental Terms, Recurring Use. Renter’s use of the Premises will be for each:

Day and time: _____
(example: 2nd & 4th Monday, from 6-8 pm)

Dates - From: _____ To: _____

Renter agrees to pay _____ rental fee per use.

The renter agrees to take full responsibility for all participants using the building during the rental period. The renter agrees to take financial responsibility for any damage done to the building and equipment during the time for which the renter has rented the space.

If Renter is granted use of the kitchen facilities, Renter takes responsibility for following the operating instructions on the appliances.

The renter agrees to all conditions in the attached Waiver/Release. The renter agrees to honor and follow the requirements of the attached Building Rules and Expectations and Approved Chemicals List.

Damages: In case of damage during the rental period, the Renter agrees to pay all costs and expenses necessary to restore the Property and Premises to its condition prior to said damage.

Clean up: If the Premises must be cleaned after Renter's use, Renter agrees to a cleaning fee of \$100.00.

This rental agreement, the attached Waiver/Release, the Building Rules and Expectations and Approved Chemicals List comprises the entire agreement between Owner and Renter and may not be altered or amended except by mutual agreement signed by both parties in advance of the Rental Term.

Signed this _____ day of _____, 20__.

Renter

Boulder Meeting Representative

Boulder Meeting of Friends Waiver/Release

This Waiver/Release is a legal instrument. If you do not understand it, consult your attorney.

1. The Boulder Friends Meeting (“the Premises”) is located at 1825 Upland, Boulder, CO.
2. The renters include, but are not limited to, all guests, employees, vendors, subcontractors, and other individuals or entities that enter in or on the Premises during the rental period.
3. The renters of the Premises are renting voluntarily and understand and take responsibility for any and all activities that occur on the Premises during the rental period.
4. The renters recognize that the Boulder Friends Meeting and its members and attenders are not responsible for the renters’ conduct and activities during the rental period.
5. The renters understand that the Boulder Friends Meeting has provided no warranty or guarantees either express or implied regarding the fitness of the premises for any particular purpose.
6. The renters agree to hold harmless and indemnify the Boulder Friends Meeting from any and all claims, demands, or causes or action whatsoever arising out of or related to the renters’ use and enjoyment of the Premises, including costs and attorneys’ fees for defending against any such actions.
7. Boulder Friends Meeting shall not be considered the agent, servant, or employee of the renters for any purpose whatsoever.
8. No storage will be provided. The renters are solely responsible for any property left on the premises, no matter who left, stored, received, or handled the property.
9. The renters agree to pay all reasonable attorneys’ fees and litigation costs associated with the enforcement of this agreement.

Therefore, the renters and their heirs, executors, assigns, and administrators release and forever discharge the Boulder Friends Meeting of Boulder, Colorado, and all of its members and attenders individually and collectively, from any and all claims, demands, actions, or causes of action now or hereafter arising on account of any loss, injury, or death suffered by renters or members of renters’ group, party, or organization, or on account of the injury or death suffered by any other person while engaged in activities on the Premises during the rental period.

Name or rental group/renter _____
Date and hours or rental _____
Signature of renter _____
Date signed _____

Boulder Meeting of Friends Building Rules and Expectations

1. The Meetinghouse is Boulder Friends place of worship and we expect that anyone using it will be considerate of this fact.
2. Renter may not move the pews in the Worship Room.
3. Renter must completely clean the space rented after use. Failure to do so may result in a cleaning charge for \$100 at the sole discretion of Boulder Friends Meeting.
4. Renter must remove all trash from the rooms rented and place in the trash enclosure at the northwest corner of the parking lot.
5. Renter must observe parking restrictions:
 - a. No parking in the Fire Lane that runs from Upland Avenue to the parking area adjacent to the building.
 - b. No parking in front of neighbors' homes on the northside of Upland. Parking is allowed on the south side of Upland and at the Crestview School lot at 19th & Sumac.
 - c. Meeting parking lot is typically reserved for those with mobility issues.
6. Renter shall clear walks and entry of snow and ice before renter's event begins. Snow shovels and deicer can be found outside the front door.
7. No food or beverages (other than water) are allowed in the carpeted areas.
8. No alcoholic beverages are permitted.
9. No smoking is permitted in the building.
10. No incense, candles or heavy perfumes are permitted in the building.
11. Renter shall make sure to leave the Meetinghouse completely locked.
12. Renter shall return the key to Building Use Coordinator at the end of the rental period.
13. Renter shall make sure all kitchen appliances and all lights are turned off before leaving the building.
14. Renter shall not make any alterations to the Premises, including but not limited to painting, affixing papers, or putting holes in the walls.
15. Boulder Meeting does not permit the use of its name for event advertising purposes or for solicitation of funds, without its express permission. Rental of the Premises does not imply endorsement or support of the organization renting it.
16. Renter may not use the playground or New Horizons school area without the express permission of the Building Use Coordinator.

Boulder Meeting of Friends Approved Chemicals List for the Meetinghouse

Guidelines:

1. The Building and Grounds committee will supply cleaning products for the kitchen and the cleaner's closet.
2. Please consult the Building & Grounds committee before bringing any cleaning product not on this list into the Meetinghouse.
3. Don't refill a bottle with a product other than the one on the label.
4. Scented cleaning products, regardless of their quality can have a strong adverse effect on some sensitive people and can not be brought into the Meetinghouse.
5. This list and these guidelines apply for all who use the Meetinghouse.

Type	Recommendations
Liquid dish soap	7th Generation free & clear
Dishwasher soap	7th Generation free & clear
Soap bars	Dr Bronner's Baby Mild
Liquid hand soap	Dr Bronner's Baby Mild
Steel wool	Pure steel wool without soap Available at Tundra
Powder cleaner	Bon Ami
Spray cleaner	25-50% white distilled vinegar
For cleaning floors	Vinegar and water, with a little 7th Generation if needed
For cleaning carpet	Steam or water, thoroughly clean tanks if using a carpet cleaning machine

In addition, the Meeting recognizes that New Horizons has governmental requirements for health and sanitation that specify specific chemicals.