

Building & Grounds Committee Description

This committee is responsible for maintaining the Meetinghouse and grounds and for the management of the B&G operating and capital budget. The committee maintains electronic files on each of the building and grounds systems and contact information for contractors and neighbors.

The committee is responsible for building safety systems and response to emergency situations. The committee interacts and maintains relationships with contractors, neighbors, utility providers and building users. The committee also maintains schedules for planned and unplanned maintenance.

Our building was built and systems in the older part of the building substantially rebuilt in 1999. As the building ages, maintenance requirements of the Meetinghouse grow. Maintenance of landscaping, including our aging trees, is also a growing workload.

The committee sponsors a minimum of six work days per year, two each in the spring, summer, and fall. Participation of Friends and attenders is needed to keep up with the workload and the shared responsibility for the care of our Meetinghouse and grounds.

Capital projects are budgeted and approved by the Meeting. Projects are prioritized considering safety, property protection and aesthetics.

Meetings: Currently the fourth Wednesday of each month at 5:30 p.m.

Tenure: The committee is made up of 6 people. Members typically serve for 3 years. While knowledge of building systems or landscape maintenance is useful, enthusiasm and dedication are the main qualifications for membership.

February 2021